



**Victims of Crime Assistance Tribunal**

**Guideline No. 2 of 2025**

**FEES FOR THE PREPARATION OF REPORTS AND PROVISION OF COUNSELLING SERVICES**

**Purpose**

This Guideline is issued by the Chief Magistrate pursuant to section 45(1A) of the *Victims of Crime Assistance Act 1996* for the purpose of guiding Tribunal Members, Tribunal Officers, and Registrars in awarding financial assistance for expenses relating to counselling reports and sessions. A Tribunal Member or Tribunal Officer may depart from this Guideline in appropriate circumstances.

**Scope**

This Guideline applies to all awards for counselling made on and after the commencement date, and for reports filed on or after the commencement date.

**Related documents**

This Guideline should be read in conjunction with the Chief Magistrate's Practice Directions 1 of 2022 regarding procedures to be followed by treating counsellors (psychologists and non-psychologists) and Practice Direction 2 of 2021 regarding procedures to follow in the preparation and filing of assessment reports prepared by a psychologist who will not be providing treatment/counselling.

**Fees for Preparation of Reports**

Report Type	Fee	
	Registered Psychologist	Mental Health Social Worker/ Non-Psychologist
First report recommending an award of financial assistance for 5 hours or less of counselling	\$400	\$400
First report recommending an award of financial assistance for more than 5 hours of counselling	*\$490 to \$815	\$490 to \$815
Subsequent report for award of financial assistance recommending financial assistance for further counselling than previously awarded	*\$400	\$400

\*and for up to 2 hours at the authorised hourly rate for time spent conducting formal testing that is necessary for the purpose of preparing the report.

Report Type	Fee (including GST)
	Registered Psychologist / Psychiatrist/ Mental Health Social Worker
Assessment report by non-treating psychologist	\$490 to \$815

### Fees for Counselling Services

Duration of Individual Client Counselling Sessions	Fee		
	Registered Psychologist	Mental Health Social Worker	Non-Psychologist/ Social Worker
30 minutes	\$130	\$120	\$110
60 minutes	\$215	\$195	\$180
90 minutes	\$315	\$280	\$250

Duration of Group or Family Counselling Sessions	Fee		
	Registered Psychologist	Mental Health Social Worker	Non-Psychologist/ Social Worker
30 minutes	\$95 per person to a maximum of \$225	\$85 per person to a maximum of \$215	\$75 per person to a maximum of \$195
60 minutes	\$145 per person to a maximum of \$395	\$135 per person to a maximum of \$365	\$125 per person to a maximum of \$325

### Commencement date

This Guideline has effect from 1 January 2025.



**Justice Lisa Hannan**  
**CHIEF MAGISTRATE**

Dated: 19 December 2024