



Victims of Crime Assistance Tribunal

Guideline No. 2 of 2025

FEES FOR THE PREPARATION OF REPORTS AND PROVISION OF COUNSELLING SERVICES

Purpose

This Guideline is issued by the Chief Magistrate pursuant to section 45(1A) of the *Victims of Crime Assistance Act 1996* for the purpose of guiding Tribunal Members, Tribunal Officers, and Registrars in awarding financial assistance for expenses relating to counselling reports and sessions. A Tribunal Member or Tribunal Officer may depart from this Guideline in appropriate circumstances.

Scope

This Guideline applies to all awards for counselling made on and after the commencement date, and for reports filed on or after the commencement date.

Related documents

This Guideline should be read in conjunction with the Chief Magistrate's Practice Directions 1 of 2022 regarding procedures to be followed by treating counsellors (psychologists and non-psychologists) and Practice Direction 2 of 2021 regarding procedures to follow in the preparation and filing of assessment reports prepared by a psychologist who will not be providing treatment/counselling.

Fees for Preparation of Reports

Report Type	Fee	
	Registered Psychologist	Mental Health Social Worker/ Non-Psychologist
First report recommending an award of financial assistance for 5 hours or less of counselling	\$400	\$400
First report recommending an award of financial assistance for more than 5 hours of counselling	*\$490 to \$815	\$490 to \$815
Subsequent report for award of financial assistance recommending financial assistance for further counselling than previously awarded	*\$400	\$400

*and for up to 2 hours at the authorised hourly rate for time spent conducting formal testing that is necessary for the purpose of preparing the report.

Report Type	Fee (including GST)
	Registered Psychologist / Psychiatrist/ Mental Health Social Worker
Assessment report by non-treating psychologist	\$490 to \$815

Fees for Counselling Services

Duration of Individual Client Counselling Sessions	Fee		
	Registered Psychologist	Mental Health Social Worker	Non-Psychologist/ Social Worker
30 minutes	\$130	\$120	\$110
60 minutes	\$215	\$195	\$180
90 minutes	\$315	\$280	\$250

Duration of Group or Family Counselling Sessions	Fee		
	Registered Psychologist	Mental Health Social Worker	Non-Psychologist/ Social Worker
30 minutes	\$95 per person to a maximum of \$225	\$85 per person to a maximum of \$215	\$75 per person to a maximum of \$195
60 minutes	\$145 per person to a maximum of \$395	\$135 per person to a maximum of \$365	\$125 per person to a maximum of \$325

Commencement date

This Guideline has effect from 1 January 2025.



Justice Lisa Hannan
CHIEF MAGISTRATE

Dated: 19 December 2024